

# CLIENT FAMILIARITY INDEX (CFI) FORM

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

Form Reference Number

Affix your white background Passport Photograph here taken in the last 3 months (Name and sign at the back)

**Personal Information**

**A. Surname**

**First name**

**Middle name**

**Former name**

**B. Date of Birth (DDMMYY)**      **Place of Birth**  
     

**C. Gender (M/F)**      **Marital Status**  
 M       Single  
 F       Married

**D. Nationality**       Divorced  
       Widow

**State of Origin**

**Local Government Area**      **Bank Verification Number (BVN)**  
     

**E. Current Home Address**

**Postal Address (not P.O.Box or P.M.B)**

**Permanent Home Address**

**Proposed address after retirement (if known)**

**Telephone (Land Line)**

**Mobile Number**

**RSA PIN**

**Email**

**F. Next of KIN Details**

**Surname**

**First name**

**Middle Name**

**Mobile Number**

**Relationship of Next of KIN**

**Email**

**G. Beneficiary Details (i.e. the person to be paid in the event of the client's death)**

**Surname**

**First name**

**Middle name**

**Mobile Number (International Format)**  
 +

**Telephone (Land Line – International Format)**  
 +

**Email**

**Relationship**

**H. Previous Employer Details**

**Name of Employer**

**Address**

**Current Employer Details**

**Name of Employer**

**Address**

**I. For Public Sector Only**

**Salary Scale**      **Rate of Contribution**  
       Employee

**Total Annual Emolument**       Employer  
 (Basic Salary, Transport and Housing )       Total

**Current grade level**      **Current step (Numeric)**  
     

**J. For Private Sector Only**

**Job Title**

**Total Annual Emolument**  
 (Basic Salary, Transport and Housing)

**Rate of Contribution (in %)**  
 Employee       Employer       AVC       Total

**DOCUMENTS TO BE ATTACHED**

**Evidence of Address can either be:**

- Utility Bill (within past 3 months).
- Valid Driver’s Licence (not expired).
- Recent Tenancy Agreement.
- Bank Statement (within 3 past months) Containing Current Address.

**Personal Identification Document can be either of:**

- Bio data page of current International passport.
- Official/Company Identification card.
- Driver’s Licence.
- Permanent Voters Card (PVC).
- Current National ID Card.

**Caveat:** *clients should attach recent passport photograph taken within the last 6 months and with white background. Name and signature should be indicated on the back of the passport photograph.*

**DETAILS OF STAFF ADMINISTERING CFI FORM**

Name of staff or Sales Agent:

-----  
-----

Title/Designation: -----

-----

Date: -----

Sign: -----

-----

***Client’s Signature with date***

**CERTIFICATION**

I \_\_\_\_\_

Certify that all the information given in this document is true and correct.

***Signature and Date*** \_\_\_\_\_